

Taiwan Steel University of Science and Technology student conduct performance assessment methods

Revised and approved at the school council meeting on June 8, 1996

Revised and approved at the Student Affairs Committee meeting on March 22, 2020

Revised and approved at the school council meeting on April 26, 2020

Article 1

The Gaoyuan University of Science and Technology's student conduct score examination methods are formulated in accordance with the relevant provisions of the Ministry of Education's letter No. 63452 dated 81.11.

Article 2

Student conduct scores are evaluated once every semester, with a basic score of 84, plus or minus teacher ratings, attendance, rewards and punishments, and demerit records, and the actual total score is calculated. If the score is less than 1 point, it will be calculated as an integer. 100 points is a perfect score, and those whose evaluation results are excellent will be awarded certificates of excellence in conduct. The grades are divided into six grades:

1. Scores above 96 to 100 are considered excellent.
2. Scores above 90 to 95 are considered excellent.
3. Those with a score of more than 80 points but less than 90 points will be classified as first class.
4. Those who score more than 70 points but less than 80 points will be classified as B grade.
5. Those who score more than 60 points but less than 70 points are classified as C grade.
6. Those who score less than 60 points will be graded D and fail.

Article 3

Students' conduct grades are graded by tutors, department (department/institute/program) directors, and guidance instructors. The rest of the faculty members can list the facts about the students' conduct scores and

provide written (oral) reference for grading. The scoring criteria are as follows:

1. The class instructor may give a maximum of 5 points in addition or deduction.
2. The tutoring instructor may award or deduct up to 5 points.
3. The dean of the department (subject/institute/study program) will give a maximum of 2 points as a bonus or subtraction.

Article 4

Calculation and evaluation standards for student rewards, punishments and attendance scores:

1. Rewards and punishments:

- (1) One point will be added to a commendation; 3 points will be added to a record of merit; and 9 points will be added to a record of great merit.
- (2) One point will be deducted for each reprimand; 3 points will be deducted for each demerit; and 9 points will be deducted for each major demerit.

2. Absence from work:

- (1) 5 points will be added for perfect attendance (those who do not ask for sick leave and are absent from school).
- (2) 0.1 points will be deducted for 1 hour of personal leave and 0.5 points will be deducted for 1 hour of absenteeism.
- (3) The upper limit of penalty points for absence is 22 points.

Article 5

The conduct scores of graduating students shall be the actual scores obtained after averaging the conduct scores of each semester.

Article 6

Once the student conduct score calculation assignment is completed by the Student Assistance Team of the Academic Affairs Office, it will be used as the basis for the examination of students' conduct scores at school. Students who fail in their conduct scores will be submitted to the Student Rewards and Punishment Review Committee for review and approval.

Article 7

For students who have been placed on probation by the Student Rewards and

Punishment Committee, their conduct will be calculated from 60 points in the current semester. If their probation has expired and been canceled by the meeting, their base points will be calculated from the next semester.

Article 8

These regulations shall be approved by the Student Affairs Committee meeting and the school affairs meeting. After the revision process is completed, they shall be submitted for signature. The same applies to revisions.